

Who completes this form: the applicant (Part A) and an NZPIA Instructor Assessor (Parts B and C) (DM 12.3, 17.3).

References: chapter 12 of the current NZ Skydiving Documents Manual (DM). The manuals are updated regularly; where they differ from this form, the current manual prevails.

Part A – Applicant's Details *(applicant to complete)*

First & middle names		Last name	
Date of birth	<i>dd/mm/yyyy</i>	NZPIA No.	<i>if known</i>
Email		Phone	
Physical address in NZ	<i>Address for service – must be in New Zealand and not a PO Box</i>		
Postal address	<i>if different, incl. suburb, city and post code</i>		

Training programme(s) applied for (tick all that apply): ☐ Accelerated Freefall (AFF) ☐ Static Line (S/L) ☐ Other: _____

The rating may be limited to specific training programmes (DM 12.1.2).

Part B – Prerequisites *(instructor assessor to complete)*

Requirement	DM ref	Minimum	Candidate actual / evidence	Met
Identity confirmed – identification matches Part A	2.6	—		☐
At least 18 years old	12.3	18		☐
Holds an NZPIA parachutist certificate with at least a 'C' endorsement	12.3	C		☐
Active in the sport / industry for at least the previous 18 months since first (logged) training jump	12.3	18 months		☐
Documented evidence of at least four hours of freefall time	12.3	4 h		☐
At least 50 jumps and 30 minutes of freefall time in the preceding 12 months	12.3	50 / 30 min		☐
Actively involved, under instructor supervision, in instructing at least three first jump courses and three progression stages in the preceding 12 months	12.3	3 + 3		☐
Evidence of at least ten one-on-one formation skydiving instructional descents within the preceding 12 months	12.3	10		☐
Completed an NZPIA-accepted Basic Instructional Techniques (BIT) course within the preceding 2 years, or other instructional experience/training acceptable to the CEO	12.3	—		☐
Holds an NZPIA coach rating, or a foreign equivalent acceptable to the CEO	12.3	—		☐
Passed the NZPIA exams applicable to the assessment	12.3	70%		☐
Fit and Proper Person Declaration (Form PIA01) attached, or one made within the preceding 2 years	12.3	—		☐

Cross-credit of a non-NZPIA jumpmaster rating (DM 12.4) – complete only if applicable

Requirement	DM ref	Minimum	Candidate actual / evidence	Met
At least 500 training descents, OR at least 250 training descents and a non-NZPIA jumpmaster rating held for at least one year	12.4.1	500 / 250		☐
Meets the NZPIA currency requirements for jumpmasters (DM 12.6)	12.4.1	—		☐
Passed the NZPIA exams applicable to the rating	12.4.1	70%		☐
Competency assessment at least equivalent to DM 12.7.4 completed by an instructor assessor	12.4.1	—		☐

Non-NZPIA rating held		Date issued	dd/mm/yyyy
Total training descents			

Part C – Practical Assessment *(instructor assessor to complete)*

Assessment component (DM 12.7.3)	Satisfactory	Assessor initials & date
Written examination on NZPIA regulations	☐	
Written examination on jumpmaster duties, responsibilities and procedures	☐	
Practical jumpmaster assessments (ground work)	☐	
Lesson presentation – one first jump lesson and one subsequent descent lesson	☐	
Lesson presentation on student canopy control	☐	
Practical demonstration on radio control	☐	
Freefall assessment of five descents with the assessor acting as student (incl. one first freefall simulation, two skills progression simulations and two at the assessor's discretion; one non-freefall dispatch simulation for static line)	☐	

Assessor comments	
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AFTER RATING ISSUE – PROFICIENCY JUMPS (DM 12.5)

New jumpmasters may not act as sole jumpmaster on freefall training descents (except dispatching students on solo descents with instructor approval) until they have completed at least ten such descents and an instructor approves. All proficiency jumps must be completed within 12 months of the assessment course, and documented in accordance with DM 2.9.2. To exercise the rating the holder must also hold a DZSO rating, be approved by the operation to control its emergency plans, or work under the supervision of a DZSO (DM 12.1.2).

Part D – Declarations *(applicant and instructor assessor)*

Declaration by the Applicant I declare that all details in this application are true and correct. I understand that to exercise the privileges of an NZPIA certificate, endorsement or rating in New Zealand I must comply with NZPIA's standards and procedures and all applicable Civil Aviation Rules.		Declaration by the Instructor Assessor I declare that the information above is true and correct to the best of my knowledge; that I am appropriately authorised (DM chapter 17), qualified and current to make this assessment; that the candidate has met all the requirements for the document sought; and that the assessment was carried out and documented in accordance with NZPIA standards and procedures (DM chapters 2.7 – 2.9).	
Signature		Signature	
Date		Name	
		NZPIA No. / AP No.	
		Date	

WARNING

Providing false or misleading information, or failing to disclose information relevant to the grant or holding of an aviation document, is an offence under the Civil Aviation Act 2023 and may lead to the document being suspended or revoked.

Submitting: Return this form and all supporting documents to ceo@nzskydiving.org. A Fit and Proper Person declaration is valid for two years: attach a completed Form PIA01 if you have not made one in the preceding two years. A new declaration with every application is recommended.

Privacy: NZPIA collects this information to assess your application and to keep the records it must hold as a CAR Part 149 organisation. It is stored securely and handled in accordance with the Privacy Act 2020. You may ask to see or correct the information NZPIA holds about you.

NZPIA use only

Date received		Fee received	☐ Yes ☐ N/A
FPP declaration reviewed	☐ Yes ☐ N/A	Exam result(s) verified	☐ Yes
Decision	☐ Issued ☐ Further information requested ☐ Referred to Director		
Document no. / date issued		Database updated	☐ Yes
Delegation holder (name)		Signature / date	