

Who completes this form: the applicant (Part A) and an NZPIA Tandem Instructor Assessor (Parts B and C) (DM 9.2, 17.2).

References: chapter 9 of the current NZ Skydiving Documents Manual (DM), the equipment manufacturers' manuals (latest revision) and applicable CARs. The manuals are updated regularly; where they differ from this form, the current manual prevails.

Part A – Applicant's Details *(applicant to complete)*

First & middle names		Last name	
Date of birth	<i>dd/mm/yyyy</i>	NZPIA No.	<i>if known</i>
Email		Phone	
Physical address in NZ	<i>Address for service – must be in New Zealand and not a PO Box</i>		
Postal address	<i>if different, incl. suburb, city and post code</i>		

Equipment type(s) applied for: ☐ Vector type ☐ Sigma ☐ Strong ☐ Racer ☐ Other: _____

The rating may be issued with limitations related to specific privileges or equipment types (DM 9.1.2).

Part B – Prerequisites *(tandem instructor assessor to complete)*

Total jumps		Total tandem jumps	
Tandem jumps on type		Date TM rating issued	<i>dd/mm/yyyy</i>

Requirement	DM ref	Minimum	Candidate actual / evidence	Met
Identity confirmed – identification matches Part A	2.6	—		☐
Has held a valid tandem master rating for at least the previous two years	9.2	2 years		☐
Holds a valid instructor rating; OR passed the NZPIA BIT course within the previous two years (date: _____); OR has other instructional experience or training acceptable to the delegation holder (describe below)	9.2	—		☐
Has done a minimum of 1000 tandem descents	9.2	1000		☐
Passed a practical assessment at least equivalent to DM 9.4 (Part C)	9.2	—		☐
Passed the NZPIA tandem instructor/examiner exam	9.2	70%		☐
Fit and Proper Person Declaration (Form PIA01) attached, or one made within the preceding 2 years	9.2	—		☐
In the assessor's opinion, has a mature and responsible attitude and the willingness to commit to the duties and responsibilities of a tandem I/E	—	—		☐

Other instructional experience (if relied on)	
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Part C – Assessment *(tandem instructor assessor to complete – DM 9.4)*

Area	Assessment component (DM 9.4)	Satisfactory	Assessor initials & date
Admin	Documents check – logbook, training records, prior experience, currency, other qualifications	☐	
Admin	Knowledge of NZPIA procedures relevant to a tandem I/E's duties, including rating limitations and documentation requirements	☐	
Practical	Instructional techniques (how do they teach; are their methods effective?)	☐	
Practical	Knowledge of the tandem equipment – performance characteristics, packing and maintenance (type-specific)	☐	
Practical	Teaching malfunction and emergency procedures (type-specific)	☐	
Practical	Evaluating a tandem master for cross-credit of a non-NZPIA tandem rating (may be simulated / role play)	☐	
Practical	Instructing a tandem master in transitioning from one equipment type to another (may be simulated)	☐	
Practical	Giving refresher training to a tandem master whose rating has lapsed (may be simulated)	☐	

Assessment results must be documented in accordance with DM 2.9.2.

Assessor comments	
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Part D – Declarations *(applicant and tandem instructor assessor)*

Declaration by the Applicant I declare that all details in this application are true and correct. I understand that to exercise the privileges of an NZPIA certificate, endorsement or rating in New Zealand I must comply with NZPIA's standards and procedures and all applicable Civil Aviation Rules.		Declaration by the Tandem Instructor Assessor I declare that the information above is true and correct to the best of my knowledge; that I am appropriately authorised (DM chapter 17), qualified and current to make this assessment; that the candidate has met all the requirements for the document sought; and that the assessment was carried out and documented in accordance with NZPIA standards and procedures (DM chapters 2.7 – 2.9).	
Signature		Signature	
Date		Name	
		NZPIA No. / AP No.	
		Date	

WARNING

Providing false or misleading information, or failing to disclose information relevant to the grant or holding of an aviation document, is an offence under the Civil Aviation Act 2023 and may lead to the document being suspended or revoked.

Submitting: Return this form and all supporting documents to ceo@nzskydiving.org. A Fit and Proper Person declaration is valid for two years: attach a completed Form PIA01 if you have not made one in the preceding two years. A new declaration with every application is recommended.

Privacy: NZPIA collects this information to assess your application and to keep the records it must hold as a CAR Part 149 organisation. It is stored securely and handled in accordance with the Privacy Act 2020. You may ask to see or correct the information NZPIA holds about you.

NZPIA use only

Date received		Fee received	☐ Yes ☐ N/A
FPP declaration reviewed	☐ Yes ☐ N/A	Exam result(s) verified	☐ Yes
Decision	☐ Issued ☐ Further information requested ☐ Referred to Director		
Document no. / date issued		Database updated	☐ Yes
Delegation holder (name)		Signature / date	