

Who completes this form: the operator or person seeking designation of a parachute landing area (PLA). NZPIA designates a PLA if it is a suitable place to land parachutes (CAR 105.15; Administration Manual (AM) 6.9; Standards and Procedures Manual (SPM) 6.1). All fields are mandatory – attach extra sheets if needed.

IMPORTANT

Each participant remains responsible for their own safety when using the PLA, including complying with all applicable rules, permits, agreements, third-party limitations and safety standards (AM 6.9). The risk assessment must be submitted on request (AM 6.9).

Part 1 – Contact Details

Name of person completing this form		Company name	
Email		Phone	

Part 2 – Landing Area Details

Location of intended PLA, incl. GPS co-ordinates	<i>Enough detail to identify the location and the boundaries of the PLA</i>		
Permanent or temporary?	☐ Permanent ☐ Temporary	Date(s) of intended use	
Name of DZSO on the ground (displays)			

If temporary, is the PLA to be used primarily for a display?	☐ Y ☐ N
Will students or tandems be using the PLA?	☐ Y ☐ N
Has a risk assessment been carried out?	☐ Y ☐ N
Are adequate procedures in place to minimise known hazards and reduce risk to participants?	☐ Y ☐ N
Are procedures in place to comply with third-party limitations (e.g. district council, insurance)?	☐ Y ☐ N ☐ N/A
Has the landowner / occupier given consent for the land to be used as a PLA?	☐ Y ☐ N ☐ N/A
Are contact details for the landowner, ATC, police, fire, ambulance and / or marine rescue (as applicable) available to personnel at the PLA?	☐ Y ☐ N

Part 3 – Civil Aviation Rule Requirements

Descents

Are procedures in place to avoid unnecessary hazard to the aircraft, other parachutists and air traffic, and persons or property on the ground? (CAR 105.7)	☐ Y ☐ N
Will descents take place within controlled airspace classified as C or D under Part 71? (CAR 105.13(1))	☐ Y ☐ N
If not in Class C or D airspace, has a NOTAM been filed and / or an AIP Supplement issued, or is the area depicted on a current aeronautical chart? (CAR 105.13(2); AM 6.9)	☐ Y ☐ N ☐ N/A
Are procedures in place to comply with the ATC agreement / clearance requirements for controlled airspace? (CAR 105.19)	☐ Y ☐ N ☐ N/A
If the PLA is on an aerodrome, has the aerodrome operator agreed, and will traffic be avoided where ATS is not in attendance? (CAR 105.21)	☐ Y ☐ N ☐ N/A
Are procedures in place to comply with military operating area / restricted area requirements? (CAR 105.23)	☐ Y ☐ N ☐ N/A

Parachute landing areas

For simultaneous aircraft and parachute movements at an aerodrome, is the PLA clear of the movement area, runways, taxiways and approach / departure areas in use? (CAR 105.15(b))	☐ Y ☐ N ☐ N/A
For a water PLA, does it have a clearly defined perimeter, and are adequate arrangements in place to retrieve all parachutists? (CAR 105.15(c); SPM 6.2)	☐ Y ☐ N ☐ N/A

Tandem operations

Will the PLA be used for tandem operations under the authority of a Part 115 certificate?	☐ Y ☐ N
Has the PLA been listed in the operator's Part 115 exposition and accepted by the Director? (CAR 105.15(a)(2))	☐ Y ☐ N ☐ N/A
Are procedures in place to comply with CAR 115.219 (use of aerodromes, landing areas and launch sites)?	☐ Y ☐ N ☐ N/A

Comments / other information relevant to the assessment	
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Part 4 – Declaration

I declare that the PLA complies with all applicable CAR requirements, that a risk assessment has been carried out and procedures are in place to minimise known hazards and risks, that the information in this application is true and accurate, and that I am authorised to make this application on behalf of the company named above (if applicable).

Applicant signature		Date	
Printed name			

Submitting: email this form with any supporting documents (e.g. NOTAMs, aerial photos of the area, risk assessment) to ceo@nzskydiving.org.

NZPIA use only

Date received		Decision	☐ Designated ☐ Declined ☐ More info requested
PLA ref. / register entry		Conditions	
Signed (CEO / delegate)		Date	